## Instruction Guide – Stage 1 Moderation Submission

Under the Class Summary list, you'll find a link labelled 'Moderation Submissions'. Please click on it.

All teachers (regardless of class number) will use this link to navigate to a combined sample submission page.

## **SACE Class Summary**



 Enrolments for Stage 1 subjects (results due June) may not be entered/modified after Friday, 20 June 2025

## 1 Information: Moderation Submissions

• This subject requires a sample to be submitted for Stage 1 Moderation by due date: 13 Jun 2025.

<not set=""></not>	Mrs A Field	1MGM10 General Mathematics	1	1	J
Delete Selected Withdraw Selected					
Select	Student Cod	e Student Name	Registration		Grade
	210211	Aartsen, JILL ALEXANDRIA	398187F	Е	
	210147	Aird, KEVIN IAN	450318J	Е	
	230279	Alagasamy, Chrystyanna	923637E	Е	
	210120	Allen, ADAM KADE	734423W	Е	
	210268	AMINZADEH, GILLIAN	969165L	Е	
	210105	Badenoch, BERTIN	294846J	E	
Number of Students: 6					
Select All   Clear All					
Delete Selected Withdraw Selected					

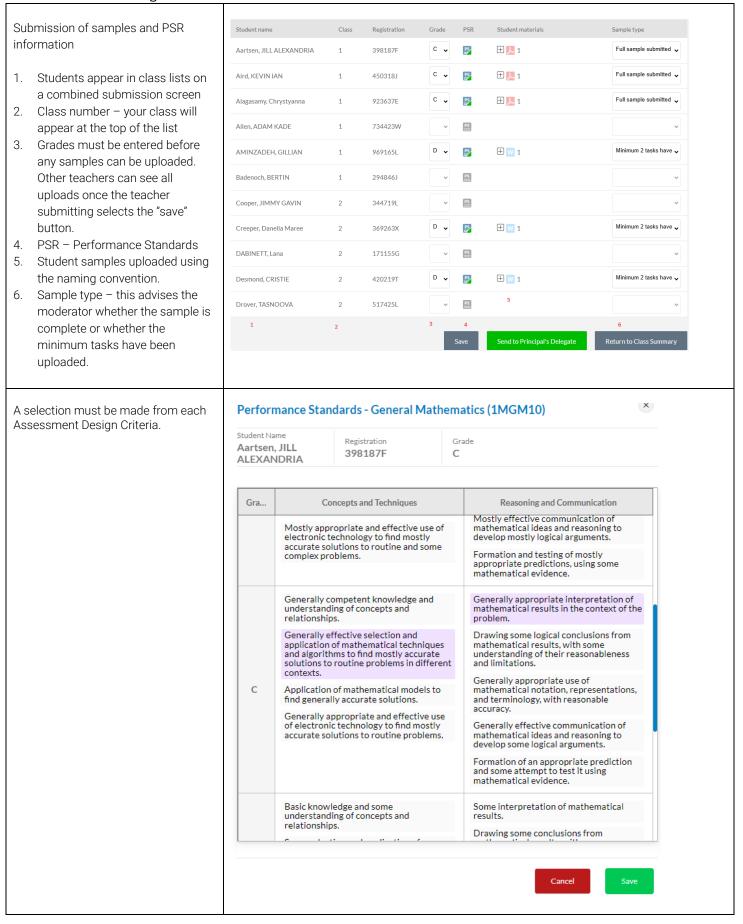
Edit SACE Class | Add Students to Class | Moderation Submissions

Your class information appears at the top of the screen

- 1. Teaching school, starting semester and results due
- 2. Status
- 3. Submission due date
- 4. Teacher materials LAP, task sheets etc



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Once all submission has been finalised for the subject only one teacher is required to "send to Principal's Delegate" on behalf of all teachers Save Send to Principal's Delegate Return to Class Summary